

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814

June 28, 1991



ALL-COUNTY LETTER NO. 91-55

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY GAIN COORDINATORS
ALL AFDC PROGRAM COORDINATORS

SUBJECT: THE GREATER AVENUES FOR INDEPENDENCE (GAIN) PROGRAM--
GAIN DENIAL NOTICE OF ACTION

REFERENCES: ALL-COUNTY LETTERS 90-102 AND 86-75

Enclosed is the "Denial of Request To Be In GAIN Due To Insufficient Funds" Notice of Action (NOA) message to be used when a potential participant submits a written request to be in GAIN but cannot be accepted into the program because the County has insufficient funds to accept all individuals into GAIN who are potentially eligible. This NOA message is to be used to implement cost reduction provisions of an approved GAIN County Plan, County Plan Update or Plan Revision which meets the requirements of Manual of Policies and Procedures Section 42-720.63-.66. We are currently finalizing a NOA message for removal of existing participants from GAIN due to insufficient funds and anticipate that it will be issued in the near future.

The GAIN Denial NOA is subject to the standards which have been established in previous instructions for Aid to Families with Dependent Children (AFDC) NOA messages contained in All-County Letter (ACL) 86-75. The standard NOA format contained in ACL No. 90-102 must be used. In addition, a copy of the form "Your GAIN Hearing Rights," also contained in ACL 90-102, must be sent along with the NOA either on a separate sheet or on the reverse side. Instructions in earlier ACLs transmitting GAIN NOA messages stated that a two-column format requirement was anticipated effective January 1992. However, this requirement has been indefinitely postponed until further notice.

If you have any questions regarding this letter, please contact your county GAIN and Employment Services Operations Bureau Analyst at (916) 324-6962 or ATSS 454-6962.

A handwritten signature in dark ink, appearing to read "D. J. Boyle", is written over the typed name of the Deputy Director.

DENNIS J. BOYLE
Deputy Director

Enclosures

cc: CWDA

INSTRUCTIONS FOR COMPLETION

NOA MESSAGE 42-720B-- DENIAL OF REQUEST TO BE IN GAIN DUE TO INSUFFICIENT FUNDS

Issue this NOA message when an AFDC applicant or recipient requests in writing to be in GAIN, but cannot be accepted into the program because the county has insufficient funds to serve some or all new persons who want to be in GAIN. A verbal response is sufficient for a verbal request. However, individuals who make a verbal request to be in GAIN must be informed that they may submit a written request and that there is a form available for this purpose. A written request may be submitted on the GAIN 51 form according to the instructions issued in ACL 90-121, or on a substitute county-developed form.

- o If the county is accepting no new persons into the program, check only the first box under "Here is why." If this box is checked, do not make any further entries.
- o If the county is accepting some, but not all, new persons into the program, check the second box under "Here is why." In addition, mark all priority groups (a, b, c, or d) which are not being accepted into the program. Then indicate, in the space provided, the letter which identifies the specific group to which the excluded individual belongs.
- o If all persons in that group are being excluded, the next box should be checked. In that instance, make no further entries. However, if some members of the individual's group are not being excluded, check the last box.

Issuance of a Denial Of Request To Be In GAIN Due To Insufficient Funds NOA must be in accordance with cost reduction provisions of an approved GAIN County Plan, County Plan Update or Plan Revision which meets the requirements of Manual of Policy and Procedures Section 42-720.63-.66.

State of California
Department of Social Services

Manual Message Number : M42-720B
Action : Deny
Reason : Cost Reductions
Title : Priority Groups
Form No. :
Effective Date : 6/1/91
Revision Date :

Auto ID No. :
Flow Chart No. :
Source : GAIN
Regulation Cite : 42-720.63

MESSAGE:

You have asked to be in GAIN, but you cannot be in GAIN at this time.

Here is why:

☐ The county does not have enough money at this time to bring any more people into the GAIN Program.

☐ The county does not have enough money at this time to serve everyone in the GAIN Program.

The groups in which all persons cannot be served now are marked below:

- ☐ a. Persons asking for Aid to Families with Dependent Children (AFDC) who are not in the target population.
- ☐ b. Persons getting AFDC who are not in the target population.
- ☐ c. Persons in the target population who are not required to be in GAIN but who ask to be in GAIN.
- ☐ d. Persons in the target population who would be required to be in GAIN and who say that they want to be in GAIN.

You are in group ____.

- ☐ No persons in your group can be served now.
- ☐ The county has funds to serve some, but not all persons in your group. The way the county chooses who is served is in the county's approved GAIN Plan. You can ask for this information by calling your county worker.

The target population is made up of the following persons:

- ☐ Persons who have gotten AFDC during at least 36 months in the past five years;
- ☐ Parents under age 24 who are not in school and do not have a high school diploma.
- ☐ Parents under age 24 who had no more than three continuous months of work experience or who were paid less than \$4.25 per hour for this work during the past year.
- ☐ Members of a family in which the youngest aided child is 16 years old or older.

State Hearing: IF YOU THINK THIS ACTION IS WRONG, YOU CAN ASK FOR A HEARING. "YOUR GAIN HEARING RIGHTS" FORM TELLS YOU HOW.

This action will not change your cash aid, Food Stamp or Medi-Cal benefits.